

FHS



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
University Village, Plot 91, Cadastral Zone, Nnamdi Azikiwe Express way, Jabi, Abuja.  
**FACULTY OF HEALTH SCIENCES**

**FORMAT FOR WRITING SEMINARS**

Sections with different Subtitles are used in seminar writing, not chapters.

S/N	CRITERIA	POINTS (MARKS ALLOCATED)
1.	Front/Cover Page (Topic not more than 20 words) <i>Course code and Course title</i> . Mention the Faculty's name. e.g. A Seminar presented to Department of ----- Faculty of Health Sciences /Month/Year 2 <sup>nd</sup> Page - Students' names & Matric No. 3 <sup>rd</sup> Page - Table of contents	5
2.	Abstract ( <i>not more than 200 words</i> ): An unstructured abstract ( No subdivisions).	10
3.	Introduction	10
4.	Review of related Literature (Body of the work). Review of related Literature to the topic should be divided into headings as necessary (visual aids may be used e.g. pictures, charts, diagrams, tables, figures, slide, plates etc.)	30
5.	Conclusion	5
6.	References (APA Format) should be current	10
	<b>Total</b>	<b>70</b>

Please note that the Preliminary pages, including table of contents should be in Roman figures. The font of the characters should be **"Times New Roman, size 12, spacing 1.5"**.  
**Maximum of 6,000 words.**

**ORAL PRESENTATION OF SEMINARS**

S/N	CRITERIA	POINTS (MARKS)
1	Self-introduction and salutation	3
2	Introduction of the topic and its relevance to the Programme (Nursing Science, Public Health and Environmental Health Science	3
3	Evidence of Literature search in the presentation.	3
4	Ability to maintain a knowledgeable discussion showing mastery of the topic.	5
5	Verbal communication skills and coherency.	2
6	Appearance /Dressing	2
7	Ability to answer questions asked	4
8	Time management of the presentation	2
9	Summation that draws together the information presented and discussed. Ability to draw conclusion.	3
10	Overall PowerPoint presentation and arrangement of contents	3
	<b>TOTAL POINTS</b>	<b>30</b>

**THE GRAND TOTAL POINT IS 100 MARKS.**